



REQUEST FOR QUOTATION

Date : 28-Aug-19
 RFQ No. 2019-08-
 PR No. 2019-08-147

Name of Company : _____
 Address : _____
 Business Permit No. : _____
 TIN No. : _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative not later than _____

Open quotations may be submitted, manually or through facsimile or email at the address and contract numbers indicated below.

MARY ANN FE R. CRISOL
 Chief-Property Section
 Procurement Officer

After having carefully read and accepted the Terms and conditions, I/we submit our quotation/s for the item/s as follows :

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget of the Contract	OFFER					REMARKS
			PRICE			Compliance w/ Technical Specifications		
			QTY	Unit Price	Total Price	Yes	No	
A. OFFICE FURNITURE & EQUIPMENT								
MODULAR PARTITION								
Tile - like modular partition system, smoked glass panels at 1/4 top section & 45mm. thk. full laminate partition at 3/4 bottom section on 60mm. square powder coated alum. framing at 1.50m W and 1.20m.H. with 45mm. thk. X 0.60m. W x 1.20m. L high pressured laminate table top with PVC edge band with X/T Connectors, End post and accessories with 45mm. thk. X 0.60m. W x 1.20m. L high pressured laminate table top with PVC edge band	24.48 sq. m.	7,361.11/sq.m.						
0.60m W x 1.20m H Modular Partition	40.32 sq. m.	6,875.00/sq.m.						
0.80m W x 1.20m H Modular Partition	24.48 sq. m.	4,583.33/sq.m.						
0.60m W x 1.20m L Table Top								
ACCESSORIES: MOBILE PEDESTAL (Team Leader & Staff)								
Mobile Pedestal (metal) , 3 drawers (2-small, 1-big) with central lock system, powder coated finish	34 units	3,000.00/unit						
STAFF CHAIR								
Medium back Staff chair , US Standard Gas lift and caster, stainless steel base, adjustable recline tension,pneumatic seat height adjustment, simple lock system, padded PVC armrest, high density foam with German leather upholstery	34 units	6,000.00/unit						
B. OTHER FURNITURES								
SOFA, 3 SEATER								
1.60m L x 0.60m. W x 40cm Ht., Rectangular, 3-Seater Sofa in German leather,high density foam with cushion seat and back rest, in stainless steel frame	1 unit	36,000.00/unit						
SIDE TABLE								
0.50m W x 0.50m D x 40m H, Square, high pressure laminate material, wood grain finish & flat PVC edge bond, w/ hardwood base/framing	1 unit	4,734.00/unit						
CENTER TABLE								
1.0m L x 0.50m W x 0.40m H, Square, high pressure laminate material, wood grain finish & flat PVC edge bond, w/ hardwood base/framing	1 unit	5,500.00/unit						
GLASS TINTS FOR	153.92 sq. ft.	90.00/sq.ft.						
Medium Black Glass Tints for D-2 (Front Balcony of 2nd Floor) Front Balcony of 2nd Floor Two(2) Window-8 2.60mHx1.85mW Front Balcony of 2nd Floor One(1) D-2 &Fixed Window 2.60mHx1.80mW								
Total Cost		935,687.14						

Signature over Printed Name

TERMS AND CONDITIONS:

Contact Nos. (Landline and Mobile); Email address

- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any or all the items.
- Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
- Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- The item/s shall be delivered within ten (10) calendar days from receipt of purchase order.
- The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB - TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.