

JOB ORDER

9.7.2018
2:10pm
2018-08-148

| | | |
|--|----------------------|-------------------------|
| Supplier: BICOL FOOD DELIGHTS CATERING SERVICES | J.O. No. | |
| | Date: | 9/3/2018 |
| Address: Brgy. 17 Rizal Street, Old Albay, Legazpi City | P.R. No. | 2018-06-168 |
| TIN: VAT-948-634-613-0000 | Mode of Procurement: | Small Value Procurement |

Sir/Madam:

Your services are hereby contracted to provide:

Catering Services (1 Lunch & 2 snacks) for the Seminar/Workshop on COA's Adjudication Function- Revisiting the 2009 Revised Rules of Procedures of the COA and the Rules and Regulations on the Settlement of Accounts (RRSA) on September 6-7, 2018 at the Regional Training Center, COA ROV Rawis, Legazpi City. Details of which are as follows:

September 6-7, 2018 (morning snack 10:00-10:15 a.m.; afternoon snack 3:00-3:15 p.m.)

| | | |
|--|---------------------|------------------|
| Participants | 59 pax @ 275.00/pax | 32,450.00 |
| Resource Persons: Day 1-4 RPs | 4 pax | 1,100.00 |
| Day 2-(4) RPs | 4 pax | 1,100.00 |
| Training Facilitator/materials Coord. Equipment Operator | 3 pax | 1,650.00 |
| TOTAL | | 36,300.00 |

Please take note of the following Terms and Conditions:

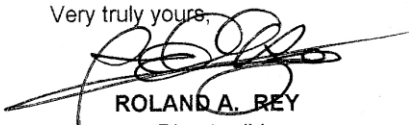
- > To provide chairs w/ seat covers & tables with cloth
 - > To provide 2 units of water dispenser
 - > Free flowing coffee and unlimited rice
 - > Sufficient utensils, plates & other wares
 - > Service crew with proper uniform & hair net
 - > With 3 complimentary meals
 - > Assistance of well-trained waiters & catering personnel
 - > Ensure cleanliness before & after the activity daily at the mess hall and Regional Training Room
 - > Preferably assisted buffet
 - > Subject to adjustments to actual number of participants after the first day
- The winning bidder is subject to the condition that it does not have a negative assessment result from more than 25% of the total number of participants per batch, for two consecutive batches, otherwise, it forfeits its award in favor of the 2nd lowest offeror. This also applies to the 2nd lowest and next lowest offeror/s, as may be applicable. The consolidated/ summarized evaluation results will be provided by the end-user after every conduct of the trainings.


In consideration of the above, you shall be paid the total amount of : **THIRTY SIX THOUSAND THREE HUNDRED PESOS ONLY (P 36,300.00)**

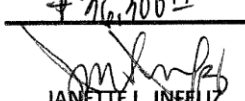
DELIVERY PERIOD : September 6-7, 2018

In case there is failure to complete the services contracted within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. Further, we reserve the right to reject and return at your expenses any delivery/ies not specified in this order.

Very truly yours,


ROLAND A. REY
Director IV
Regional Director

Bicol Food Delights
CONFORME: 
CATERING SERVICES
(Signature over Printed Name of Supplier)
VAT-948-634-613-0000
9/6/18
(Date)

Fund Cluster: Business Type Income
Funds Available: ₱ 76,700.00

JANETTE L. INFELIZ

ORS/BURS.No. 18 09 0046
Date of the ORS/BURS: 9/3/2018
Amount: ₱ 36,300.00